# Florida Institute of Ultrasound, Inc.



Pensacola, Florida 2021—2022 Catalog Volume XXV

# Established 1976

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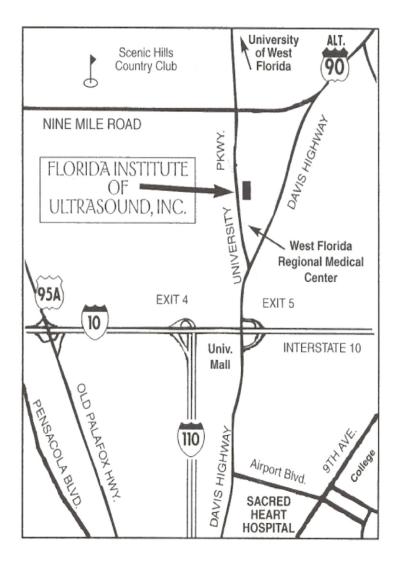
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# **School Location**



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# Pensacola & Pensacola Beach

The City of Pensacola was founded by Don Tristan De-Luna in 1559, six years before the settlement of St Augustine. Through the years, Pensacola has been under the flag of five different nations, hence, the slogan, "The City of Five Flags". Each nation left its own distinctive mark and with the strong influence of the Armed Services, has made Pensacola a city of many cultures and interests.

Pensacola Beach is a remarkable setting; with miles of sugar white beaches and plenty of water to enjoy a wide variety of activities. Whether you prefer to sail, surf, dive, ski, fish, or just relax and watch the sun pass overhead, Pensacola Beach is the place for you.



### **HISTORY OF THE SCHOOL**

The school originally began in 1976, with a single classroom in a local hospital. At that time, it was known as the School of Diagnostic Medical Sonography. Today, as we celebrate our 44th year in ultrasound education, the school has grown to over 4,800 square feet, and now utilizes multiple clinical affiliates. The name changed to Florida Institute of Ultrasound, Inc., in 1979.

A wide variety of equipment, located at the school and it's clinical affiliates, is available to expose the student to all aspects of ultrasound. Every month, more than 4,000 exams are performed at local affiliates in the areas of abdomen, obstetrics and gynecology, echocardiography, venous, arterial, carotid, power Doppler, and small parts.

The Florida Institute of Ultrasound, Inc., and it's governing body are located at 8800 University Parkway, Suite A-4, Pensacola, Florida. The building consists of a single story structure which includes office spaces, library facilities, two classrooms, six scanning rooms, 8 restrooms, and a media suite.

The Florida Institute of Ultrasound, Inc. is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this Institute may be obtained by contacting the Commission at 325 West Gaines St., Suite 1414, Tallahassee, Florida, 32399-0400, (888)224-6684.

### Mission

The mission of the Florida Institute of Ultrasound, Inc. is to provide a quality education in the field of Diagnostic Medical Sonography: integrating didactic and practical clinical experience in order to produce graduates who are qualified and competent to fill the market need for Diagnostic Medical Sonographers.

### Aim of the Program

The program aims to develop competent and professional ultrasonographers, who are proficient to enter the field of diagnostic medical ultrasound, and are capable of passing the American Registry of Diagnostic Medical Sonographers examination, and have a high degree of adaptability in a rapidly advancing field. A further aim of the program is to develop qualities of leadership: which are a prerequisite to teaching and supervision in the field of Diagnostic Medical Sonography.

## Goal

It is the express intent of Florida Institute of Ultrasound, Inc. to provide a current and well-rounded course of study in the ever-expanding field of Diagnostic Medical Sonography. The faculty and staff will provide updated material and relevant audiovisual presentations as part of the curriculum. It is our goal to provide an educational format, both didactic and clinical, that will be flexible enough to incorporate new data while remaining dedicated to the basic fundamentals of ultrasound. Finally, it is our goal to instill a desire for continued growth in diagnostic medical sonography, along with being able to compose and submit technical articles. In this way, each student can contribute to the theory and practice of the field of ultrasound.

### Objective

It is the objective of the Florida Institute of Ultrasound, Inc. to provide an extensive study of ultrasound principles and instrumentation and to teach various scanning techniques. We will provide the student with the basic knowledge to evaluate pertinent clinical data and recognize disease entities in order to produce a diagnostically significant exam in the areas of Abdomen, OB/GYN, Small Parts, Vascular and Echocardiography.

# ACCREDITATION

The Florida Institute of Ultrasound, Inc. has been institutionally accredited by the Accrediting Bureau of Health Education Schools (ABHES) since 1985, which is listed by the US Department of Education as a nationally recognized accrediting agency under the provisions of Chapter 33, Title 39, US Code and subsequent legislation. ABHES can be reached at 7777 Leesburg Pike, Suite 314 N., Falls Church, Virginia, (703) 917-9503.





# STATEMENT OF OWNERSHIP

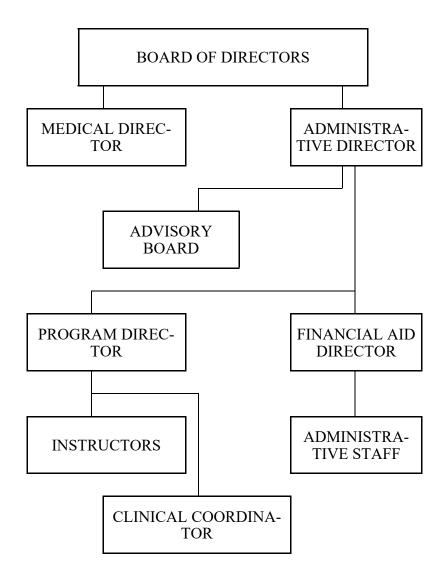
Florida Institute of Ultrasound, Inc. is a corporation dedicated to ultrasound education.

Incorporated under the laws of the State of Florida, April 1979

President-Owner, Gregory M. Davis, BS



**Gregory Davis, BS** Administrative Director, Fulltime



# **BOARD OF DIRECTORS**

Gregory M. Davis, BS, ADMINISTRATIVE DIRECTOR

Faculty & Staff Personnel

J. Jay Crittenden, MD, FACR, FAIUM, Medical Director Gregory M. Davis, BS, Administrative Director Todd A. Pearson, BS, RDMS (AB, OB, BR), RVT, Program Director, Abdomen, Vascular & Physics Instructor Tracy Counts Posey, AS, RDMS (AB, BR) Clinical Coordinator Bob Rollins, BAS, RDMS (AB, OB, BR) RVT, RDCS, Echocardiography & OB/GYN Instructor Shonda Hemby, RDMS (AB, OB), RVT, Scanning Instructor Jan Tholen. Financial Aid Director Christy Vest, AS, DMS, Administrative Assistant

**Advisory Committee** 

J. Jay Crittenden, MD, FACR, FSRU, FAIUM Christine Brown, RDMS (AB, OB/GYN, BR), RVT (VT) Drew Greenwell, RDCS, RVT Jordan Helms, RDMS (OB/GYN) Jack Robertson, RDCS Peter Tran, RDMS, RDCS, RVT Tony Nguyen, RDCS, RVT Gregory M. Davis, BS Todd Pearson, BS, RDMS (AB, OB, BR), RVT Tracy Posey, AS, RDMS (AB, BR) Jan Tholen

# ABOUT THE FACULTY AND STAFF

# J. Jay Crittenden, MD, FACR

MEDICAL DIRECTOR, Part-time

- Graduate, University of Illinois (MD), Wabash College (AB)
- Radiologist, Monroe County Hospital
- Radiologist, Baptist Hospital
- Chief, Diagnostic Ultrasound and Non-Invasive Lab, West Florida Regional Medical Center
- Elected to Fellowship to American College of Radiology
- Served on Multiple State and National Ultrasound Committees
- Guest Lecturer at Numerous Seminars, Meetings and School, including: Bowman Gray School of Medicine, Thomas Jefferson University, and Mayo Clinic
- Member of the Board of Governors of the AIUM, 1994-1997
- Listed in Who's Who, Best Doctors in America, Southeast Region, 1996-1997
- Recipient, Presidential Recognition Award, AIUM, 1996
- Recipient, Gold Medal Award, Florida Radiological Society, 1996
- Fellowship in Society of Radiologists in Ultrasound, 1998



J. Jay Crittenden, MD, FACR Medical Director 15

### Gregory Davis, BS ADMINISTRATIVE DIRECTOR, Full-time

- Graduate, Florida State University (BS), Accounting
- Graduate Studies, University of West Florida
- Financial Advisor, Valic Financial Advisors, Inc.
- Accountant, Florida Institute of Ultrasound, Inc.
- Assistant Comptroller, North Okaloosa Medical Center



Gregory Davis, BS Administrative Director, Fulltime

# Todd Pearson, BS, RDMS, (AB, OB, BR,), RVT PROGRAM DIRECTOR/INSTRUCTOR, Full-time

- Instructing in Abdominal and Vascular Ultrasound and Ultrasound Physics
- Graduate, Florida Institute of Ultrasound, Pensacola, Florida, Certificate
- Graduate, University of West Florida (BS)
- Registered in Abdominal, Vascular, Obstetrical and Breast Ultrasound
- Ultrasonographer, Cardiology Associates, Foley, AL
- Ultrasound Supervisor, West Florida Regional Medical Center Clinic, Pensacola, FL
- Ultrasonographer, West Florida Hospital, Pensacola, FL
- Ultrasonographer, Southern Diagnostic Imaging, Jackson, MS



Todd Pearson, BS, RDMS, (AB, OB, BR,), RVT Program Director Abdomen, Vascular & Physics Instructor

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# Tracy Counts Posey, AS, RDMS<sub>(AB, BR)</sub>

CLINICAL COORDINATOR, Full-time

- Registered in Abdominal Ultrasound
- Graduate, Florida Institute of Ultrasound, Inc., Pensacola, FL, Certificate
- Graduate, Lurleen B Wallace College (AS)
- Ultrasonographer, Naval Hospital, Pensacola, FL
- Ultrasonographer, Baptist Hospital, Pensacola, FL
- Ultrasonographer, Bay Medical Center, Panama City, FL



Tracy Counts Posey, RDMS<sub>(AB, BR)</sub> Clinical Coordinator

# Bob Rollins, RDMS<sub>(OB, AB)</sub>, RVT, RDCS

INSTRUCTOR, Full-time

- Instructing in OB/GYN, & Echo
- Registered in Abdomen, OB/GYN, Vascular & Echo
- Instructing in Abdomen, OB/GYN, Vascular & Echo
- Registered in Abdomen, OB/GYN, Vascular & Echo
- Graduate, Florida Institute of Ultrasound, Pensacola, FL, Certificate
- Graduate, Pensacola State College, (BAS)
- Attended University of West Florida, Pensacola, FL
- Ultrasonographer, Vital Health Screenings
- Ultrasonographer, Pensacola Open MRI, Pensacola, FL
- Ultrasonographer, Providence Hospital, Mobile, AL
- Ultrasonographer, Sacred Heart Hospital, Pensacola, FL
- Ultrasonographer, West Florida Hospital



Bob Rollins, RDMS<sub>(OB, AB)</sub>, RVT, RDCS Echo & OB/GYN Instructor

### Shonda Hemby, BS, RDMS<sub>(OB, AB)</sub>, RVT

SCANNING INSTRUCTOR, Part-time

- Instructing in Abdominal Ultrasound Scanning
- Registered in Abdominal, Obstetrical, and Vascular Ultrasound
- Graduate, Florida Institute of Ultrasound, Inc., Pensacola, FL, Certificate
- Graduate, Auburn University, (BA)
- Attended Troy University, Troy, AL
- Ultrasonographer, ShoMe Prenatal Imaging, Pensacola, FL
- Ultrasonographer, Dr. Antonetti, Pensacola, FL

Shonda Hemby, RDMS<sub>(OB, AB)</sub>, RVT Scanning Instructor

# ADMISSION PROCEDURES

# Admission Requirements

Because the primary aim of the school is to prepare the student for work in the field of Diagnostic Medical Sonography, and a secondary goal is to aid the student in passing the American Registry of Diagnostic Medical Sonographers, the school must limit the scope of background education and experience that students possess, in order to achieve both goals.

All students must be physically able to perform the duties of a sonographer, including, but not limited to the following: lifting patients from wheelchair to stretcher, standing for long periods of time, and pushing stretchers and ultrasound equipment. If a student is deemed unable to perform the duties of a sonographer, the student is subject to termination from the program.

Employment in the local Pensacola and surrounding area is not likely upon graduation from the program. Students should be aware that they will have to move out of the area to obtain employment as sonographers.

### **Prerequisites**

- 48 semester credits with required classes\* or
- Graduate of a two year program in Allied Health as determined by ARDMS or
- Associates Degree in any field of study with required classes\* or
- A Bachelor's Degree with required classes\*

### \*Required classes are: Anatomy & Physiology with a lab, Biology with a lab and College Algebra

(The above courses must be at the college level. Any variation from above prerequisites must be approved by the Administrative Director.)

# And

• Successful completion of a background check through www.castlebranch.com. Package code for background check is LR28.

### And

- All immunizations completed including:
- 2 MMR's,
- Series of 3 Hepatitis B, (takes 6-7 months to complete)
- 2 Varicella,
- TB Test-must be done within last 12 months
- Current TDAP Vaccine done within the last 10 years
- Flu Shot during current flu season (Not required before enrollment, school will determine due date according to current flu season.)
- COVID-19 Vaccine

# And

- 2 Reference Letters (from employer, professor or close family friend)
- Official College Transcripts from all colleges
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### **TRANSFER OF CREDIT**

The school will consider credits from accredited institutions recognized by the US Dept. of Education as part of the program prerequisites. There is no advanced placement into the program regardless of previous education or experience.

### **Enrollment Application**

Students interested in enrolling in the Florida Institute of Ultrasound should complete an enrollment application, which is included in the admissions packet and on the school's website at www.fiuonline.net. An application may be obtained by calling or emailing the school. Students must submit college transcripts and two letters of reference in order to be considered for acceptance. A decision is made regarding acceptance usually within 4 weeks of receiving the complete application packet.

### **Acceptance**

Acceptance is based on fulfilling educational prerequisites, grade point average, successful completion of a background check, completing required immunizations and faculty approval. Any derogatory results on the background check could result in acceptance being rescinded. Upon acceptance, the student will receive an acceptance letter and will have 30 days (if time permits) to make a deposit of \$1,500 to secure the student's place in the class.

### **Program Length and Structure**

The program is 12 months in length, with 48 weeks of instruction. Students complete the Abdomen, OB/GYN and Physics didactic portion in the first three months, then rotate to Abdomen and OB/GYN clinical sites for three months. Students then return to class for three months of Echocardiography and Vascular didactic instruction, then rotate to Echocardiography and Vascular clinical sites for three months.

During the didactic portion of the program students receive classroom lectures, power-point lectures, and scanning instruction. The clinical portion of the program includes experience in various clinical settings and patient scanning. Classes are held on campus and in the English language.

### **Program Cancellation Policy**

If the program is canceled the student will be provided, without additional charge, instruction promised at the time of application, by the closed institution prior to it's closure, assuming tuition is fully paid.

### **Program Delivery**

The program is a residential program which is held on campus at 8800 University Parkway, Suite A4, Pensacola, Florida. Clinical rotations are held off campus and can be found listed under "Clinical Affiliates".

### **TUITION AND FEES**

### **Tuition**

Tuition for the program is \$19,900. Beginning with the July 2021 Class tuition will be \$20,500. Included in this fee is liability insurance up to a limit of \$1,000,000. Cost of textbooks and uniforms is NOT included in the tuition fee. Upon acceptance into the program, a \$1,500 deposit is due and payable with the executed enrollment agreement. This deposit is refundable if the student should withdraw under the conditions stated in the Tuition Refund Policy.

# TRUTH IN LENDING STATEMENT ALL PRICES FOR COURSES ARE PRINTED HEREIN THERE ARE NO CARRYING CHARGES OR SERVICE CHARGES CONNECTED OR CHARGED WITH ANY OF THESE PROGRAMS CONTRACTS ARE NOT SOLD TO THIRD PARTIES AT ANYTIME COST OF CREDIT IS INCLUDED IN PRICE COST FOR GOODS AND SERVICES

# **TUITION AND FEES**

### Other Expenses

Books required for the program will cost approximately \$885. Uniforms required for the program include scrubs and a lab coat. Scrubs are to be worn in the classroom and all clinical sites. Scrubs for the classroom may be any pattern or style. Scrubs for clinicals must be the school uniform which consists of a white scrub top, or white polo top with the school emblem, and teal pants. Uniform expense depends on each students needs. A typical set of scrubs will cost approximately \$40.

Living Expenses are not included in the tuition fee. A typical one bedroom, single bath apartment in the Pensacola area starts at approximately \$750 per month.

A drug screen is also required. The school will send the student to a contracted facility on a scheduled day. The cost of \$39 for the drug screen is to be paid by the student. A flu shot is also required and the student will be directed of when to acquire this due to variations in flu season. The typical cost for the flu shot is \$30, which is the students responsibility.

### **TUITION REFUND POLICY**

Should a student be terminated or cancel for any reason, all refunds will be made according to the following refund schedule:

- 1. Cancellation must be made in person or by Certified Mail.
- 2. All monies will be refunded if the applicant is not accepted by the school or if the student cancels within three (3) business days after signing the Enrollment Agreement and making initial payment.
- 3. Cancellation after the third (3rd) business day, but prior to the first class, will result in a refund of all monies paid.
- 4. Cancellation after attendance has begun, through 60% completion of the program, will result in a Pro-rata refund computed on the number of hours scheduled to the total program hours, minus a \$100 Administrative Fee.
- 5. Cancellation after completing more than 60% of the program will result in no refund.
- Last Day of Attendance (LDA): The Last Day of Attendance is the student's actual last day of attendance recorded by the school. For refund computation purposes, this date is used unless earlier written notice is received.
- 7. Date of Determination (DOD): The Date of Determination is the date the Institution determines that a student is no longer attending.
- 8. Refunds will be made within 30 days following determination of termination or receipt of Cancellation Notice.

#### **TUITION PAYMENT OPTIONS**

FIU offers the following tuition payment options, Veterans Assistance, Visa and MasterCard, Florida Prepaid and in-school payment plans.

### **In-School Payment Plans**

This option may be used to make monthly tuition payments. Students would make the initial \$1500 deposit, and the remainder of the tuition would be paid in full by the fifth month of school. The student may choose to make up to five payments, with the first being on the first day of school. Extended payment plans are available upon approval from the Administrative Director. There is no interest charged on this loan.

#### Visa and MasterCard

These credit cards may be used for the initial \$1500 deposit, monthly tuition payments and textbooks.

Once a student has been accepted into the program, students must pay the deposit from their own funds. All funds will be deposited into the students tuition account. Any credit balance remaining will be returned to the student.

### Veteran's Benefits/GI Bill®

Veterans who feel they qualify for Veterans Assistance or the GI Bill® should contact the school. Students receiving this type of aid are responsible for the initial \$1500 deposit, and must also purchase of textbooks on the first day of class. Veterans will be paid their monthly allotments and are responsible for making monthly tuition payments to the school. 28

### VA Pending Payment Compliance

In accordance with Title 38 US Code 3679 subsection €, Florida Institute of Ultrasound, Inc. (FIU) adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. FIU <u>will not:</u>

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, students are required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

### <u>Diagnostic Medical Sonography:</u> <u>Abdomen, OB/GYN, Echocardiography,</u> <u>Vascular, & Ultrasound Physics</u> Program Curriculum/Hours

Course	Clock	Quarter
Hour	s Cred	lits
ABD-101 Abdominal Ultrasound	96	9.5
Classroom Instruction		
ABD-102 Abdominal Ultrasound	396	15.5
Scanning Instruction		
PHY-101 Ultrasound Physics	12	1.0
OBG-101 OB/GYN Ultrasound	108	10.5
Classroom Instruction		
OBG-102 OB/GYN Ultrasound	396	15.5
Scanning Instruction		
VAS-101 Vascular Ultrasound	108	10.5
Classroom Instruction		
VAS-102 Vascular Ultrasound	396	15.5
Scanning Instruction		
ECH-101 Echocardiography	108	10.5
Classroom Instruction		
ECH-102 Echocardiography	396	15.5
Scanning Instruction		
Total Program Hours	2016	
Total Quarter Credits		104

In addition to the above hours, students are expected to complete 498 hours of outside coursework.

A clock hour is defined as a minimum of 50 minutes of supervised or directed instruction and appropriate breaks.

A quarter credit is defined as a minimum of 25 hours of supervised or directed instruction and appropriate breaks.

Lunch (50 minutes) and breaks (2-15 minute) are included in the 42 hour week.

The course numbering system uses a six digit, alphanumeric identifier. The prefixes are characters that represent the type of course, and the suffixes are numbers that represent didactic (101) or scanning (102) portions of the program.

# **Program Objective**

It is the objective of the Florida Institute of Ultrasound, Inc. to provide an extensive study of ultrasound principles and instrumentation and to teach various scanning techniques. We will provide the student with the basic knowledge to evaluate pertinent clinical data and recognize disease entities in order to produce a diagnostically significant exam in the areas of Abdomen, OB/GYN, and Small Parts, Vascular and Echocardiography.

### **Program Description**

A course designed to instruct students in concepts of obstetric and gynecology, abdominal, small parts, cardiac and vascular anatomy, physiology and pathology, with emphasis on application of ultrasound procedures.

## COURSE DESCRIPTIONS

### ABD-101 Abdominal Ultrasound

(Classroom Instruction)

### DESCRIPTION

The abdominal ultrasound didactic course is designed to provide didactic instruction in the basic concepts of abdominal sonography.

#### **UNIT GOALS**

The student will learn the basic anatomy and physiology of the abdomen and small parts. The course will cover: liver, biliary system, pancreas, urinary system, adrenal gland, spleen, gastrointestinal tract, abdominal wall and small parts.

### ABD-102 Abdominal Ultrasound

(Scanning Instruction)

### **DESCRIPTION**

The abdominal ultrasound scanning is a course designed to provide scanning instruction in abdominal ultrasound.

### **UNIT GOALS**

The student will be able to recognize major anatomic structures as demonstrated by ultrasonography. The student will familiarize with the use of standard labeling techniques. The student will be familiar with various scanning planes. The student will be able to recognize normal and abnormal pathological conditions in the abdomen and small parts. The course will cover scanning in the following areas: liver, biliary system, pancreas, urinary system, adrenal gland, spleen, gastrointestinal tract, abdominal wall and small parts.

### **OBG-101 Obstetrics & Gynecology**

(Classroom Instruction)

### **DESCRIPTION**

The obstetrics and gynecology classroom course is designed to instruct students in concepts of obstetric and gynecology anatomy, physiology and pathology, with emphasis on application of ultrasound procedures.

### **UNIT GOALS**

The student will have an understanding of the anatomy and physiology of the pelvic structures, both gravid and non-gravid. The student will have an understanding of the anatomy and physiology of the gravid uterus including: normal and abnormal fetal anatomy, fetal age assessment, and maternal and fetal complications.

### **OBG-102 Obstetrics & Gynecology**

(Scanning Instruction)

#### DESCRIPTION

The obstetrics and gynecology scanning course is designed to instruct students in concepts of obstetric and gynecology anatomy, physiology and pathology, with emphasis on application of ultrasound scanning procedures.

### **UNIT GOALS**

The student will have an understanding of the anatomy and physiology of the pelvic structures, both gravid, and non gravid. The student will be able to identify, demonstrate and recognize gross anatomy and pathology sonographically. The student will have an understanding of the anatomy and physiology of the gravid uterus including normal, and abnormal fetal anatomy, fetal age assessment, and maternal and fetal complications. The student will be able to identify, demonstrate sonographically gross anatomy and obtain parameters for fetal growth assessment. The student will have an understanding of the preparation and procedures utilized to demonstrate and evaluate the pelvic structures, both gravid and nongravid, by ultrasonic methods.

# PHY-101 Ultrasound Physics DESCRIPTION

Ultrasound physics is a course designed to give students a thorough knowledge of basic acoustic physics and it's application in the field of ultrasound through classroom and laboratory experience.

### **UNIT GOALS**

The student will be aware of the different types of energy. The student will know the definition of sound and ultrasound. The student will understand the nature of ultrasound. The student will be aware of ways to measure sound. The student will understand the principles of the productions of ultrasound. The student will understand the methods utilized in the control of sound beams.

#### **ECH-101 Echocardiography**

(Classroom Instruction)

#### DESCRIPTION

This is didactic course designed to provide didactic instruction in the basic concepts of cardiac sonography.

### **UNIT GOALS**

The student will be able to explain the cardiac cycle, and identify cardiac anatomy and physiology.

### ECH-102 Echocardiography

(Scanning Instruction)

### DESCRIPTION

Echocardiography scanning instruction is a course designed to provide scanning instruction in cardiac ultrasound.

### **UNIT GOALS**

The student will be able to demonstrate the standard 2-D views, demonstrate M-Mode measurements, identify common pathology, perform common Doppler measurements, and perform an echo examination using pulsed wave, continuous wave, and color flow Doppler.

#### VAS-101 Vascular Ultrasound

(Classroom Instruction)

#### DESCRIPTION

Vascular ultrasound is a classroom course designed to provide didactic instruction in the basic concepts of vascular sonography.

#### **UNIT GOALS**

The student will learn the basic anatomy and physiology of the peripheral and cerebral vascular systems. They will learn the basic principles of color and pulsed Doppler.

#### VAS-102 Vascular Ultrasound

(Scanning Instruction)

#### **DESCRIPTION**

Vascular ultrasound is a course designed to provide scanning instruction in vascular ultrasound.

#### **UNIT GOALS**

The student will be able to recognize vascular structures as demonstrated by sonography. The student will be able to correctly use color flow and pulsed wave Doppler ultrasound. The student will be familiar with the use of standard labeling techniques. The student will be able to recognize normal and abnormal pathological conditions in the vascular system.

## **CPR TRAINING**

Students will receive CPR training before attending clinical rotations.

## **SCANNING EQUIPMENT**

The school has 8 ultrasound machines available for scanning. They are listed below.

## **CLINICAL ROTATIONS**

All students will be required to rotate to various clinical affiliates for practical experience and observation on a schedule basis. These affiliates have a wide variety of equipment and procedures which are a vital part of the student's education. A list of the various clinical locations is below.

## **CLINICAL AFFILIATES**

• Baptist Hospital

Ultrasound Department Heart Center Pensacola, Florida

• Baptist Medical Park

Ultrasound Department

Heart Center

Pensacola, Florida



GE Logiq P5 (2) GE Logiq P6 (2) GE Logiq 7 (1) GE Logiq 9(3)

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- Baptist Hospital Ultrasound Department Heart Center Gulf Breeze, Florida
- North Okaloosa Hospital Crestview, Florida
- North Okaloosa Outpatient Center Crestview, Florida
- Northwest Florida Heart Group Pensacola, Florida
- Sacred Heart Hospital Heart and Vascular Institute Regional Perinatal Center Ultrasound Department Seton Center for Obstetrics Stalnaker, T., DO Sontag, D., DO Lyle, T., DO Pensacola, Florida
- Sacred Heart Cardiology Group Pensacola, Florida
- Sacred Heart Medical Group at Mack Bayou OB/GYN Santa Rosa Beach, Florida
- South Baldwin Regional Medical Center Ultrasound Department Echocardiography Department Foley, Alabama

- West Florida Hospital Ultrasound Department Echocardiography Department Pensacola, Florida
- Williamson, Angel, MD Pensacola, Florida

Other clinical sites may be located outside of a 100 mile radius. Students have the option of setting up their own clinical sites.

#### **CLINICAL AFFILIATE RULES**

In addition to the rules governing student behavior as described by the Florida Institute of Ultrasound, the clinical sites have their own rules which must be adhered to by each student. Each clinical rotation site has a dress code that pertains to their facility. This dress code will be followed by students while in their facility. These rules will be reviewed before clinical rotations begin.

#### TRAVEL DISCLAIMER

The Florida Institute of Ultrasound will not be held responsible for illness, injury, or accidents incurred while a students travels to or from any clinical affiliate and/or the school proper.

#### **DIDACTIC INSTRUCTION**

All students must maintain a grade point average of 80% or higher. Failure to comply with this rule results in automatic probation. The student must bring his or her grade point average up to 80% within three weeks. Further action will then be taken on an individual basis, to include additional probation/remediation or termination.

#### **SCANNING INSTRUCTION**

Scanning instruction at the Florida Institute of Ultrasound, Inc., is performance based with the 80% standard applying. Each student will take a scanning proficiency tests from an instructor. Scanning tests are given during both the didactic and the clinical portion of the program. Scanning and didactic grades

are not be averaged together for a total grade point average. The 80% rule applies to each portion individually.

#### **AWARDING OF A CERTIFICATE**

After successful completion of the program, the student is awarded a certificate. This document verifies academic and clinical achievement in the field of Diagnostic Medical Sonography. All course work, scanning tests, and course hours must be satisfactorily completed by each student before graduation will be considered.

#### **GRADE SCALE**

A = 100% - 96%B = 95% - 91%C = 90% - 85%D = 84% - 80%

W = Withdrew from program, no credit, no grade issued

#### SATISFACTORY PROGRESS POLICY

#### **Grade Point Average**

The course is broken down into two distinct parts, 24 weeks of Abdomen/Obstetrics and Gynecology instruction and 24 weeks of Vascular/ Echocardiography instruction. Each 24 week period includes 12 weeks didactic and 12 weeks clinical training. A student's grade point average (GPA) is monitored weekly. Students are given a grade report on Friday of each week by a Staff member. Students are given two separate GPA's, one based on didactic performance and one based on clinical performance. Students are required to maintain an overall GPA of 80% in didactic and scanning. Should a student's GPA in either portion of the program fall below an 80%, the Program Director, Financial Aid Director, Clinical Coordinator and Administrative Director are notified at the same time the students receive their grade report. The student is then placed on academic probation for a three week period. If a student is unable to re-establish their GPA above an 80% after the three week probationary period, they are terminated from the program. Upon completion of the program, students will receive two separate final grades.

#### **QUALITATIVE**

GPA: The student must maintain an overall GPA of a least 80% in both didactic and scanning. Didactic GPA's are based on a cumulative average of test scores, homework and a final exam. Clinical GPA's are a cumulative average of scan tests and quizzes.

#### **QUANITATIVE**

Progression: The student must successfully complete twelve weeks of continuous didactic and scanning instruction with at least an 80% average in each portion of the program to progress to the next twelve weeks. Progression is defined as staying at or above an 80% average weekly. If a student does not maintain an 80%, they are placed on probation and if after the probation period, their grade is not at least an 80%, the student is terminated from the program and receives a grade of "W – Withdrew from program, no credit, no grade issued."

#### MAXIUM COURSE COMPLETION TIME FRAME

The normal completion time for the 2016 hour program is 48 weeks. However, due to extenuating circumstances, which will be evaluated on a case by case basis, a student may take up to 72 weeks/150% of the program length to complete the course. The student must complete at least 12 weeks of either part of the course in order to be considered for extended completion time. Failure to meet these standards will result in termination of the program, and result in forfeiture of the course completion certificate.

#### APPEAL PROCESS

An appeal should be made to the Administrative Director in writing for consideration of completing the course once a student is not making satisfactory progress. In order to appeal a dismissal decision, a student's GPA must have improved during the academic probation period. After a student completes the appeal process and reenrolls in the program, previous course withdrawals, incomplete grades, repeated courses, non-punitive grades, non-credit, and remedial courses have no effect on the current satisfactory progress policy.

#### ACADEMIC PROBATION

A student will be placed on academic probation if their grade point average falls below 80 on test grades only (didactic or scanning). A student will be placed on probation for a period of 3 weeks if there are 3 weeks until the end of the current didactic portion of the program, and there are enough tests are remaining to bring average up. If there are not 3 weeks remaining, then the probation period will be the amount of time left before the end of the current didactic period. If at the end of this time, improvement has not been made, the student will be dismissed. A student on academic probation will be given counseling and will be taken off of probation only after the student shows academic improvement and his/her grade point average is brought to 80 or above. Tuition refund policies and termination date as stated in the school catalog shall prevail. Re-entry will be considered on an individual basis.

#### **SCANNING PROBATION**

If a student should fail a routine scanning test (not a scan final or the mock exam), they will have 2 weeks of scanning practice, during which time the student should utilize all available scanning hours. The student will then re-test in that area in 2 weeks, if at that time, the student does not pass the re-test they will be terminated from the program.

#### **TERMINATION POLICY**

Students will face termination from the program under the following circumstances:

- If it is found that the student's lack of professionalism is incompatible with the requirements of Diagnostic Sonography in the care and handling of patients.
- Failure to comply with published rules and regulations as outlined in the School catalog/handbook.
- GPA falls below an 80% and does in increase above an 80% after being put on Academic or Scanning Probation.
- A student is caught cheating.
- If a student receives 2 complaints from clinical sites while in clinical rotations.
- Students must be in attendance 96% of the course in which they are enrolled. Students enrolled in the program, may not miss over 80 hours (64 personal & 16 interview). If they do, it may result in termination from the program. Absence due to extended illness will be considered on an individual basis.

#### HOURS OF ATTENDANCE

The Florida Institute of Ultrasound, Inc. generally operates on a 42 hour per week cumulative time for didactic and scanning instruction. Classroom hours are 8:00 am to 4:30 pm, Monday through Thursday and 8:00 am to 4:00 pm Friday. Clinical start times vary from site to site. Students are expected on average to attend a minimum of 40 hours per week.

#### **HOLIDAYS**

The following holidays are observed by the school:

New Years Day Martin Luther King Day Memorial Day Labor Day Thanksgiving President's Day Good Friday Independence Day Veteran's Day Christmas

#### LUNCH AND BREAKS

Lunch and breaks may be modified pending patient flow, department needs, and classroom considerations. Lunch periods at the school during class days will be at the discretion of the classroom instructor.

#### **ABSENCES**

Each student is entitled to a maximum of eight days (64 hours) of personal time. Two Interview days (16 hours) are given in addition to the eight days of leave. Interview days must be documented by the Hospital or Department arranging the interview. Leave will not be granted for Interview without the proper documentation. Absences in excess of the 10 days (64 personal & 16 interview) will lead to forfeiture of certificate, with the exception of extenuating circumstances which must be approved by the Administrative Director.

#### **LEAVE OF ABSENCE**

A Leave of Absence (LOA) can only be requested after completing twelve (12) weeks of the program. Request for LOA must be submitted in writing to include the reason for the request, start date of LOA, expected return date, supporting documentation and the student's signature.

When a student returns from a leave of absence, their placement in the program is determined on a case by case basis.

The student's Student Account Statement will not incur any charges while the student is on LOA. A student granted a LOA is not considered to have withdrawn and no refund calculation will be required. Students who do not return from a leave of absence and has not requested an extension, will be considered withdrawn from the program. The date of withdrawal for the Return to Title IV calculation is the student's last day of attendance.

#### **COUNSELING SERVICES**

Each student shall have the right to discuss any academic or clinicals problems, along with related psychological or social problems that may influence academic or clinical performance with the faculty. All dialog in a counseling situation will be kept in strict confidence. Referrals to agencies or persons who may be helpful in a given situation, will be advised by the faculty upon such request by the student.

#### EQUAL RIGHTS

No student will be denied any privilege or receive biased treatment on the basis of race, creed, color, sex, age, handicap or national origin. Matriculation shall be non-discriminatory. The facility is readily accessible for handicapped students.

#### **Military Veterans Policies.**

#### Military Veterans Attendance Policy

Veteran students exceeding 20% **total** absences in a <u>calendar</u> <u>month</u> **will be** terminated from their VA benefits for unsatisfactory attendance. In order to show that the cause of unsatisfactory attendance has been removed, students must show good attendance (as defined) for one calendar month after being terminated for unsatisfactory attendance. After such time, the student may be recertified for VA education benefits. The student's attendance record will be retained in the veteran's file for USDVA and SAA audit purposes.

#### **Military Leave of Absence Policy**

Veteran students may not receive VA educational benefits whole on a leave of absence. The VA will be notified once a student is placed on LOA. See page 42 of the catalog for requirements to request a Leave of Absence and the required time to complete the program. The student will be recertified for VA education benefits upon return from LOA.

#### Standards of Academic Progress for VA Students

Students receiving VA Educational benefits must maintain a minimum cumulative grade point average (CGPA) of 80%. A VA student's CGPA is monitored weekly and if the student falls below 80% he/she will be placed on academic probation for three weeks. If there are not three weeks remaining, then the probation period will be the amount of time left before the end of the current semester. If the VA student is unable to reestablish their CGPA above an 80% after the probationary period, he/she will be terminated from the program, VA will be notified promptly and the student's VA educational benefits will be adjusted. A student on academic probation will be given counseling and will be taken off of probation only after the student shows CGPA and his/ her grade point average is brought to 80 or above.

#### Veteran's Credit for Previous Education or Training

Students must report all education and training. The school will evaluate all transcripts to determine if prior credit was issued for any portion of the program taught. If prior credit is issued, the training time will be shortened, tuition reduced proportionately and the VA and student will be notified.

#### **STUDENT GRIEVANCE POLICY**

Any student who has a grievance with a member of the faculty/ staff that has not been resolved to his or her satisfaction may take the following steps to resolve the issue:

1. Within one work week of the incident, the student should discuss the grievance with the faculty member to attempt to resolve the problem.

2. Within one work week, if the complaint is still not resolved, the student should discuss the problem with the Program Director. If the issue is something the student is not comfortable discussing with the Program Director, the student should go directly to the Administrative Director. The Program Director will discuss the issue with the Administrative Director and a decision will be made regarding the issue.

#### **CONFIDENTIALITY OF STUDENT RECORDS**

All academic records, transcripts, clinical evaluations, etc., will be issued to third parties only after the Director has received consent from the student. All dialog and student-instructor interaction will be maintained in confidence by the school.

#### **STUDENT HANDBOOK**

Each student is given a Student Handbook during orientation. This booklet describes in detail the School's policies and procedures.

#### DRESS CODE

Appearance is very important and patients expect to see professionalism in the workplace. Therefore, the school requires students to wear a school uniform while in clinicals. The schools uniform consists of teal scrub pants, a white scrub shirt with the school logo, lab coat and a nametag. When students are in the classroom, they are required to wear scrubs of any color or pattern. When in clinical rotations, each clinical site may have their own dress code which may address the subject of tattoos as well. Most clinical sites will require tattoos to be completely covered.

#### LIBRARY PRIVILEGES

All students are encouraged to utilize the school library during normal operating hours. There are videos, textbooks and ultrasound journals available to students.

#### **EMPLOYMENT**

No student may be employed during the hours that are concurrent with either clinical or didactic instruction. The school does not recommend working during enrollment at the Florida Institute of Ultrasound Inc. The school does not offer a stipend.

#### **LICENSE**

At time of publication, the State of Florida does not require a license for practicing Diagnostic Medical Sonography. A student should check with the proper authorities in the state he/she intends to work to inquire whether a license to practice ultrasound is required.

#### JOB PLACEMENT

The Florida Institute of Ultrasound, Inc. does not state or imply that a graduation from the school will insure finding a job. However, the school has trained over 2000 sonographers who are working in and out of the United States. The school sends out job announcements in an attempt to assist graduates in finding employment. These will be posted on the school's Facebook page. There is a faculty member appointed to assist in located available job openings. You may contact the school for more information. Before graduation, a job seeking class is held. During this class, students will be given a PowerPoint lecture with valuable interviewing tips, where to search for jobs, how to network and other helpful job search tools and ideas.

#### **TRANSCRIPTS**

School transcripts are issued upon successful completion of the program. All tuition and fees must be paid in order to receive your transcript. Additional copies of these documents may be obtained by calling or emailing the school.

#### TRANSFERABILITY OF CREDITS

Transferability of credits earned at this institution is determined by the receiving institution. It is the student's responsibility to confirm whether or not credits will be accepted by another institution of the student's choice.

#### **ARDMS REGISTRY**

The Florida Institute of Ultrasound, Inc. recommends all graduates become registered sonographers. For registry purposes, our program is considered a 2 year Allied Health program by the ARDMS because it is more than 84 quarter credits. Most of our graduates fall under one of the following prerequisites:

#### **ARDMS PREREQUISITE 1 - EDUCATION**

EDUCATION: 48 semester credit hours or a degree in a two-year Allied Health education program that is patient-care related. Allied Health occupations include, but are not limited to: diagnostic medical sonographer, radiologic technologist, respiratory therapist, occupational therapist, physical therapist and registered nurse.

AŇD

**REQUIRED CLINICAL ULTRASOUND EXPERIENCE:** 

12 months of full-time clinical ultrasound/vascular experience\*

Note: If you are using your DMS/CVT program for the educational requirements, you still have to document an additional 12 months of full-time clinical ultrasound/vascular experience earned outside the two-year program.

#### **ARDMS PREREQUISITE 3A - BACHELOR'S DEGREE**

EDUCATION: Bachelor's degree **REQUIRED CLINICAL ULTRASOUND EXPERIENCE:** 12 months of full-time clinical ultrasound/vascular experience.\*

\* Letter from a supervising physician, ARDMS-Registered sonographer/ technologist or the educational program director indicating a minimum of 12 months of full-time clinical/vascular experience including exact dates of ultrasound experience/successful completion of sonography program.

#### **ARDMS PREREOUISITE 5 - ARRT**

EDUCATION: Any 2 Year Degree Must hold an Active certification through American Registry of Radiologic Technologists (ARRT).

For further information regarding the registry, please contact: The American Registry of Diagnostic Medical Sonographers (ARDMS) 51 Monroe St Plaza One East Rockville, MD 20850 (800) 541-9754



#### ARRT ULTRASOUND REGISTRY

With a two-year degree and upon completion of our program, you are eligible to sit for the ARRT Ultrasound Registry.

#### **ARRT ULTRASOUND REGISTRY PREREQUISITE - EDUCATION**

You must earn an associate (or more advanced) degree to be eligible to apply for ARRT certification and registration. Your degree must come from an institution accredited by an agency that ARRT recognizes.

The degree doesn't have to be in the radiologic sciences, and you can earn it before or after graduating from your radiological sciences educational program. You must receive the degree, however, before you take your ARRT examination.

You must complete an educational program in the same discipline as the credential you are pursuing. As part of the program, you must demonstrate competencies in didactic coursework and clinical procedures.

At the end of your program, your Program Director will let us know whether you've met the requirements. You'll have three years after completing your program to establish eligibility and apply for ARRT certification and registration (known as the three-year rule).

For further information regarding the registry, please contact: American Registry of Radiologic Technologists (ARRT) 1255 Northland Drive St. Paul, MN 55120-1155 (651) 687-0048



THE AMERICAN REGISTRY OF RADIOLOGIC TECHNOLOGISTS®



#### 2021

#### **January Class**

January 4 Class Begins January 4 - March 26 AB/OB Class April 5 - June 25 AB/OB Clinicals July 6 - September 24 Echo/Vascular Class September 27 - December 17 Echo/Vascular Clinicals December 17 Graduation

#### **April Class**

April 5 Class Begins April 5 - June 25 AB/OB Class July 6 - September 24 AB/OB Clinicals September 27 - December 17 Echo/Vascular Class January 3 – March 25 Echo/Vascular Clinicals March 25 Graduation

#### July Class

July 6 Class Begins July 6 - September 24 AB/OB Class September 27 - December 17 AB/OB Clinicals January 3 – March 25 Echo/Vascular Class April 4 – June 24 Echo/Vascular Clinicals June 24 Graduation

#### **October Class**

September 27 Class Begins September 27 - December 17 AB/OB Class January 3 – March 25 AB/OB Clinicals April 4 – June 24 Echo/Vascular Class July 5 - September 23 Echo/Vascular Clinicals September 23 Graduation

#### 2021 Holidays

January 18, 2021 Martin Luther King Day February 15, 2021 President's Day March 29, 2021-April 2, 2021 Spring Break April 2, 2021 Good Friday May 31, 2021 Memorial Day June 28, 2021-July 2, 2021 Summer Break July 5, 2021 Observance of Independence Day September 6, 2021 Labor Day November 11, 2021 Veteran's Day November 25 & 26, 2021 Thanksgiving December 20, 2021-December 31, 2021 Christmas Break

#### 2022

January Class January 3 Class Begins January 3 - March 25 AB/OB Class April 4 - June 24 AB/OB Clinicals July 5 - September 23 Echo/Vascular Class September 26 - December 16 Echo/Vascular Clinicals December 16 Graduation

#### **April Class**

April 4 Class Begins April 4 - June 24 AB/OB Class July 5 - September 23 AB/OB Clinicals September 26 - December 16 Echo/Vascular Class January 3 – March 24 Echo/Vascular Clinicals March 24 Graduation

#### July Class

July 5 Class Begins July 5 - September 23 AB/OB Class September 26 - December 16 AB/OB Clinicals January 3 – March 24 Echo/Vascular Class April 3 – June 23 Echo/Vascular Clinicals June 23 Graduation

#### **October Class**

September 26 Class Begins September 26 - December 16 AB/OB Class January 3 – March 24 AB/OB Clinicals April 3 – June 23 Echo/Vascular Class July 3 - September 22 Echo/Vascular Clinicals September 22 Graduation

#### 2022 Holidays

January 17, 2022 Martin Luther King Day February 21, 2022 President's Day March 28, 2022-April 1, 2022 Spring Break April 15, 2022 Good Friday May 30, 2022 Memorial Day June 27, 2022-July 1, 2022 Summer Break July 4, 2022 Independence Day September 5, 2022 Labor Day November 11, 2022 Veteran's Day November 24 & 25, 2022 Thanksgiving December 19, 2022-January 2, 2023 Christmas Break

## **Apartments in Pensacola**





Governors Gate 1600 Governors Drive, Pensacola, FL 32514 (888) 587-0145

Eaton Square 9009 University Parkway Pensacola, FL 32514 (888) 544-8474



Villas at Jasmine Creek 1878 East Nine Mile Road, Pensacola, FL 32514 (888) 665-1458



Waters Edge Apartments 2220 Gloria Circle Pensacola, FL 32514 (866) 641-4515

More Pensacola area apartments are available at www.apartmentguide.com

Things to do in the Pensacola Area...

1750 Radford Blvd., Suite C Naval Air Station Pensacola, FL Phone: (850) 452-3604 www.navalaviationmuseum.org



Blue Wahoos Baseball Double A Professional Baseball www.facebook.com/ BlueWahoosBaseball





Blue Angels



Beautiful Pensacola Beach





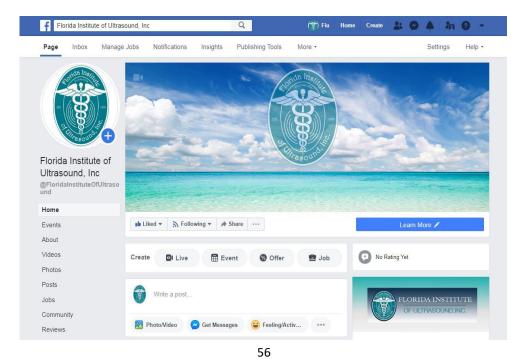
www.visitpensacolabeach.com



# "Like" us on Facebook... To see current happenings at FIU

- •Ultrasound Job Opportunities for Graduates
- •Announcements for OB Patients
- •School Holidays
- •Current Events





#### **TESTIMONIALS**

Having graduated from a vascular sonography program prior to attending the program, I can attest to FIU's unique and remarkable ability to successfully teach 4 modalities in 12 months. My radiology director was shocked at my competent and comprehensive scanning abilities and upon offering me a job explained that rarely does he hire on the first interview. My versatile ultrasound skills is without a doubt because of the Florida Institute of Ultrasound. Evan Benjamin, RDMS, RVT Memorial Sloan-Kettering Cancer Center New York, NY 2012 Graduate

I went to FIU in September 2009. I truly believe that it was one of the best decisions I have made. Not only is the curriculum challenging, but the clinical sites are beyond expectations. Florida Institute of Ultrasound has prepared me to come into a hospital setting and be able to step right in and scan all five modalities. The staff is very knowledgeable and continue to keep in touch with you even after you graduate. I not only got a certificate while going to school at FIU, but I also got a second family. I recommend this school to anyone who asks.

Jasmine Jordan, DMS Lead Ultrasound Tech, Bolivar Medical Center Cleveland, MS September 2009 Graduate

#### **TESTIMONIALS**

Since graduating from FIU in Sept 2009, I'm currently employed as a echo tech in TN. The training and knowledge that I received from FIU has really prepared me for a great and successful future in ultrasound. The thing that makes FIU the absolute best ultrasound school is the caring and supportive staff who are always there to give you that extra little boost of confidence needed to be a successful and productive sonographer. Anthony Stallworth, DMS

2009 Graduate

The training and education I have received at FIU is invaluable. I felt really prepared and confident beginning my career as a sonographer. Brandi Boudreaux, DMS January 2003 FIU Graduate

As an Application Specialist with Siemens Medical Systems, Ultrasound Division, I realize that the FIU has played an integral part in my professional career. The school provided me with the skill to not only perform a job, but to build a challenging career. Debi Kennedy, RDMS, Siemens Medical Systems, Atlanta, GA, 1990 FIU Graduate

#### **TESTIMONIALS**

I am currently working for a Cardio-Thoracic Surgeon performing Xray, Vascular Ultrasound, and Echocardiograms. This position would not have been available to me without the education I acquired from FIU. Zeke Eldridge, RT, RDMS, RVT Lafayette General Medical Center, Lafayette, LA

1995 FIU Graduate

I am currently the Ultrasound Manager for the Southwest Region at MobileX USA based in Dallas, TX. I am responsible for 26 sonographers spread throughout Texas, Arkansas, and Louisiana, I'm on the Board of Directors for a Healthcare College in Ft Worth as well a Registered Vascular Technologist through ARDMS.

I highly recommend FIU to anyone interested in sonography as their career choice. I learned so much from my instructors and peers that allowed me to further myself in the "work world". FIU is well known with employers and I know firsthand, if you can make it through the program you're an All-star.

Emily Simmons, RVT Mobilex USA Carrollton, Texas Graduated June 2015



**Abdomen Ultrasound** 

# **Obstetrics** Ultrasound





# Echocardiography Ultrasound

# Vascular Ultrasound



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# Pensacola & Pensacola Beach, FL









Print Date: 10/20/21